**Central Institute of Business Management Research & Development, Nagpur**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the meeting held on 26th Nov. 2018**

The quarterly meeting of Internal Quality Assurance Cell (IQAC) was held on 26th Nov. 2018 at 1.00 pm in the CIBMRD assembly hall.

**The following members were present:**

Chairperson : Dr. Amishi Arora, Director CIBMRD, Nagpur

Member from Management : Prof. Jawahar Charde,

Senior Administrative Officer : Dr. Kailas Kadu, Dean Academics, CIBMRD, Nagpur

Mr. Ranjana Wandile,

Mr. Rajendra Chore, Librarian

Dr. Ravindra Gharpure, Head IT

Teachers : Dr. Shyam Shukla , Head III

Dr. Ajay Talwekar,

Prof . Rahim Khayyam, Head Student Development

Local Society, Alumni, Student Mr. Amlesh Mendekar( Alumni)

IQAC Co-ordinator Dr. Yogita Sure

**Following member were absent:** Mr. Malhotra ( Entrepreneur)

Mr. Rahul Dakhole (sem-III student)

**Following points were discuss in the meeting** :

**Agenda 1**: Approval of minutes of Meeting held on 5/7/2018.

**Resolution 1 :** Resolved that the IQAC unanimously approved the minutes of the meeting held on 5/7/2018.

**Agenda 2:** Review of the implementation of ERP

**Resolution 2 :** The Director/ Chairman IQAC took the review of usage of ERP system. The areas of Problems and modification were noted and accordingly Dr. Gharpure was instructed to get the required work done from the vendor.

**Agenda 3 :** Review Training & Placement

**Resolution 3 :** Dr. Shyam Shukla shared the details of placement activities conducted and scheduled for the next session. He also shared the feedback of the recruiters who have visited for campus. On his suggestion it was decided to arrange for a special CRT program for all the students of CIBMRD and accordingly directions were given to MBA & BBA coordinators.

**Agenda 4:** Subject allocation for next academic session

**Resolution 4 :** Subject allocation for the next academic session i.e. Jan 2019-Jun2019 was done .

The date of commencement of classes for MBA sem-I 18th Dec.2018 , MBA sem-IV -1st Jan 2019 and & BBA sem -II from 26th Sem and BBA sem-IV & VI from 18th Dec .

MBA & BBA coordinators were asked to prepare the time table and academic planner for the next session accordingly.

**Agenda 5 :** 11th Central India Management Conclave

#### Resolution 5 :After a long discussion the theme for 11th Central India Management Conclave was finalized as ‘UNEMPLOYMENT : CAUSES, CONCERNS & CURES’. It was decided to conduct CIMC on 5th March 2019 it being the international Unemployment Day. It was decided that Dr. Shyam Shukla will be the Convener of 11th CIMC.

**Agenda 6** : Any other matter with the permission of the Chair

**Resolution 6** : 1 . It was decided to conduct the Union Budget (2019) Analysis and Prof. Rahim Khayyam was given the responsibility of coordinating it.

2 Dr. Shyam Shukla was asked to conduct the Specialization selection seminar for MBA sem-II students.

3. It was decided that CIBMRD will conduct the 5 days Training Session for students appearing for MH-CET exam.

The meeting ended with a vote of thanks proposed by the Coordinator, IQAC.

**Chairman IQAC Co-ordinator IQAC**

**Circulated to:**

Dr. Amishi Arora,

Prof. Jawahar Charde,

Dr. Kailas Kadu,

Mr. Ranjana Wandile,

Mr. Rajendra Chore, Librarian

Dr. Ravindra Gharpure, Head IT

Dr. Shyam Shukla , Head III

Dr. Ajay Talwekar,

Prof . Rahim Khayyam

Mr. Amlesh Mendekar

Mr. Malhotra

Mr. Rahul Dakhole

Dr. Yogita Sure